

## Rules for the payment of fees by Research Scholars

- Rates revised vide (1) U.O.No.Ac.E1.17685/01 dated 06.07.2001  
(2) U.O.No.Ac.E.1.B.1/ 17685/2001 dated 09.10.2001  
(3) U.O.No.Ac.E1.B3/27033/2011 dated 29.11.2011

The following fees shall be paid to the credit of the Kerala University Fund by the Research Students working in University Departments and other recognized Institutions of the University with effect from 01.11.2001.

### Rates of fees for full time research students working in the University Departments/Recognized Institutions and Affiliated Colleges.

- |   |   |           |
|---|---|-----------|
| 1. Those working in Science Departments<br>(every term i.e. 4 months)                       | - | Rs.350/-  |
| 2. Those working in other than Science Departments<br>(every term i.e. 4 months)            | - | Rs.200/-  |
| 3. Those working in the Faculty of Medicine & allied subjects<br>(every term i.e. 4 months) | - | Rs.1000/- |
- (from January 2012 onwards)

### Rates of fees for part time research students working in the University Departments/Recognized Institutions/Affiliated Colleges

- |   |   |           |
|---|---|-----------|
| 1. Those working in Science Departments<br>(every term i.e. 4 months)                       | - | Rs.400/-  |
| 2. Those working in other than Science Departments<br>(every term i.e. 4 months)            | - | Rs.250/-  |
| 3. Those working in the Faculty of Medicine & allied subjects<br>(every term i.e. 4 months) | - | Rs.2000/- |
- (from January 2012 onwards)

All full time/part time students should pay fees at the rates prescribed above, till they submit their thesis.

### Payment of fees

Fees shall be paid in three instalments viz. every term i.e. 4 months. The term shall be calculated from the 1<sup>st</sup> of the month in which the registration takes effect.

All instalments due on the date of the University Order granting registration, shall be paid within one month from the date of the University Order.

Subsequent payment of instalments shall be made by the 10<sup>th</sup> of the concerned month, or with a fine of Rs.1/- on or before the 15<sup>th</sup> of the same month. The last date for the payment of fees with a fine of Rs.3/- shall be the last working day of the concerned month in which the fees have to be remitted.

The Heads of the Departments will collect the library/Laboratory fees of the full time research scholars working in their department, in time, and remit the fees in the K.U.F as in the case of M.A/M.Sc. students. In the case of part time research scholars working in the University Departments, the fees should be remitted by Demand Draft issued by the State Bank of India or by Demand Draft issued by the State Bank of Travancore drawn in favour of the Finance Officer, University of Kerala payable at Thiruvananthapuram or remitted at the University Cash Counter. The Demand Draft shall be forwarded to the Finance Officer, University of Kerala and the counter foil/acknowledgement receipt/pay-in-slip (in the case of remittance at University Cash Counter) to the Supervising teachers under whom they are working for transmission to the Head of the Department and the details of remittance of fees have to be furnished at the time of submission of thesis. (Those who remit fees by D.D. should forward it to the University along with a copy of the registration Order).

The Heads of the Departments will also maintain a separate register showing all the relevant details of the collection of fees remitted by both full time and part time research students.

Full time/Part time students working in the recognized institutions/affiliated college should remit the fees at the University Cash Counter or by Demand Draft issued by the State Bank of India or State Bank of Travancore drawn in favour of the Finance Officer, University of Kerala payable at Thiruvananthapuram . The Demand Draft shall be forwarded to the Finance Officer, University of Kerala and the counter foil/acknowledgement receipt/pay-in-slip (in the case of remittance at University Cash Counter to his/her Supervising teacher and furnish the details of remittance at the time of submission of thesis. The supervising teachers should see to it that their candidates pay their fees regularly.

#### **Default in payment of fees**

If the fees and fine are not paid by the end of the month in which it is due, the students name shall be removed from the rolls. He/She may however be readmitted by the Head of the Department/Institution within one month of the default on payment of all dues together with a readmission fee of Rs.10/- provided the head of the Department/Supervising teacher (in the case of students working in recognized institutions/affiliated colleges) is satisfied with the reasons for the default.

If the fees are not paid within 6 months from the date on which it was due, the matter may be reported to the University by the head of the Department/Institution or by the Supervising teacher in the case of students working in recognized institutions/affiliated colleges for canceling the registration.