

UNIVERSITY OF KERALA

(Abstract)

Ph.D Pre-submission Seminar – Guidelines - Approved - Orders issued.

ACADEMIC ELA SECTION

No. Ac.E1.A/2011-2013

Dated, Thiruvananthapuram, 31.01.2013.

- Read: 1. U.O. No.Ac.E1.A/Ph.D Course work/2012 dated 05.03.2012.
2. Minutes of the meeting of the Deans' Council held on 06.09.2012.
3. Item No.A-21 of the minutes of the meeting of the Standing Committee on Research and Scholarships held on 18.09.2012.
4. Item No.13.155 of the minutes of the meeting of the Syndicate held on 27.09.2012.
5. Minutes of the meeting of the Academic Council held on 22.11.2012.

ORDER

The Academic Council at its meeting held on 22.11.2012 considered the recommendations of the Deans' Council held on 06.09.2012 regarding course work and pre-submission seminar approved by the Syndicate at its meeting held on 27.09.2012 vide item no.13.155 and resolved to observe the following guidelines for the conduct of pre-submission presentation for Ph.D. programme.

1. Students who have passed the course work examinations and have successfully undergone at least two annual progress assessment by the doctoral committee and in the final stages of research are eligible to apply for the pre-submission presentation.
2. Applications for the conduct of the pre-submission presentation shall be submitted to the Registrar, as done in the case of submission of synopsis, after remitting a fee of Rs.3000/- for the conduct of the programme.
3. The pre-submission presentation shall be organised in the concerned department or at a centre approved by the Vice-Chancellor in case of the disciplines in which there is no University department.
4. The pre-submission presentation will be conducted by a Board consisting of the departmental doctoral committee, an observer nominated by the Vice-Chancellor and the Dean or his/her nominee.
5. The pre-submission presentation will be open to all faculty members/approved guides in the respective discipline and research students of the discipline.
6. The chairman of the doctoral committee shall be the chairman of the pre-submission presentation board and the guide shall be the convenor. It shall be the responsibility of the convenor to intimate all the faculty members/approved guides and research students of the discipline about the programme.
7. The presentation may be for about 30-40 minutes and may discuss various aspects of the thesis. It is the duty of the student to establish that the research work satisfies the requirement for the Ph.D.
8. The feed back/comments/recommendations, during the discussion following the presentation, are to be suitably incorporated into the thesis under the advice of the guide.
9. Proceeding of the pre-submission presentation, approved by the convenor, chairman, observer and the Dean/nominee is to be forwarded to the University.
10. The pre-submission presentation may be conducted preferably on 1st or 3rd Saturdays.
11. If a candidate is unable to make the presentation due to unforeseen exigencies, a new date can be requested on recommendation of the board.

Sanction has therefore been accorded by the Vice-Chancellor to implement the above guidelines for the conduct of pre-submission seminar for Ph.D. programme.

Orders are issued accordingly.

Sd/-
SULEKHA S.
Deputy Registrar (Acad. III)
For Registrar

- To
1. Heads of all University Teaching and Research Departments.
 2. Heads of all Recognized/ Research Institutions/ Departments of affiliated Colleges.
 3. All District Offices/ Taluk Information Centres of the University.
 4. PRO/ Reception Officer/ Enquiry.
 5. P.S. to V.C./P.V.C.
 6. P.A. to Registrar/P.A. to F.O./P.A. to C.E.
 7. Stock File/ File Copy/ Office Copy.

Forwarded By Order,

Section Officer.